



JOB DESCRIPTION

Position Title: AHT Youth Crisis Worker
Reports to: Program Manager

POSITION SUMMARY

The Anti-Human Trafficking Youth Crisis Worker reports to the Program Manager and will provide Anti Human Trafficking crisis and residential support to victims and survivors of human trafficking. The AHT Worker will deliver services in a manner consistent with the goals and objectives of the program and the policies and procedures of The Women's Centre Grey Bruce.

POSITION RESPONSIBILITIES:

COUNSELLING AND COMMUNICATION

Provides counselling support to youth, based on a thorough understanding of The Women's Centre philosophy and procedures to include as directed:

- Responds to and provides telephone/text and onsite crisis assessments, de-escalation, interventions and support to youth involved in or who are survivors of human trafficking.
- Co-ordinates admission to The Women's Centre Stabilization and Intervention AHT Program.
- Work collaboratively with clients using the trafficking stages of change model.
- Acknowledges client's personal movement through these three stages of recovery: Stabilization, Recovery and Reintegration.
- Assists in the development and implementation of clients Service Plans around areas such as: their medical needs, therapeutic needs, educational needs, financial needs, housing needs, and provide referrals as needed.
- Provides wrap-around support for the client including individualized mental health support, safety planning, harm reduction, complex special needs, and family/caregiver education and support.
- Takes a client centred and collaborative approach when communicating with clients.
- Supports clients using trauma informed, harm reduction, and intersectional social approaches.
- Initiates contact with clients and ensure their needs are met promptly.
- Orients clients to house rules and procedures.

AHT Youth Crisis Worker Job Description

DOCUMENTATION:

Documents accurately all relevant activities of clients pertaining to their stay at The Women's Centre, using Shelter logging procedures.

- Documents all crisis telephone and day client contacts.
- Organizes all written work in a clear and concise manner.
- Documents each client interaction and completes required paperwork.
- Prepares intakes and discharges, safety planning, risk assessment documentation clearly and accurately for all youth who access services.
- Accurately document clients' goals and provide advocacy with external agencies.
- Accurately enter all statistics in agency database; understand and use available options.
- Tracks bus tickets issued, and other transportation provided.
- Facilitates House Meetings and record details such as attendance.
- Administers petty cash, etc. as defined by procedures.

COMMON RESPONSIBILITIES FOR ALL STAFF OF THE WOMEN'S CENTRE GREY BRUCE:

- Maintain strict confidentiality of all stakeholders
- Attend staff meetings, staff training, and staff supervision as required.
- Work effectively with other members of staff, volunteers and community agencies.
- Provide and accept constructive feedback on work-related issues.
- Adhere to anti-racism, anti-oppression, and feminist practices.
- Participates in the evaluation of services, as required.
- Deal effectively with job-related stress including assessing personal need for time off and/or professional development.
- Perform other activities as authorized and/or requested by the Program Manager.

SUPPORT SERVICES:

Provides support services for youth in residence to ensure their comfort and safety, based upon a thorough knowledge of Women's Centre procedures:

- Answers the door and telephone as per shelter procedures.
- Ensures the facility is clean, orderly, and always in good repair
- Communicates any problem with the physical plant immediately to the Program Manager.
- Implements alert, fire, safety, and health procedures when necessary.
- Promotes a safe work environment.

AHT Youth Crisis Worker Job Description

The Women's Centre Grey & Bruce Inc., 2048 A 9th Ave., Owen Sound, ON N4K 3H2 Page | 2
Tel: 519-376-0755 Fax: 519-376-3026 info@thewomenscentre.org www.thewomenscentre.org

QUALIFICATIONS:

- Holds a university degree or college diploma in Youth Services or a related field that provides mental health services to youth.
- Possesses minimum of 2 years' experience working with youth involved in human trafficking; including supporting individuals affected by a variety of crises including loss, violence, abuse, crime and traumatic event.
- Must have knowledge of relevant legislation and government policies (including the Child and Family Services Act.)
- Must have a valid Standard First Aid/ CPR 'C' certification from a recognised provider
- Having a certificate in Applied Suicide Intervention Skills Training (ASIST) is an asset.
- Having a certificate in Crisis intervention and prevention training is an asset.
- Must have a clean and valid Vulnerable Sector Screen Report.
- Must have a valid driver's license and access to a reliable transportation.

SKILLS, APTITUDES AND ABILITIES:

- Possesses experience in anti-human trafficking specific supportive counselling.
- Has experience working with youth involved in human trafficking including supporting individuals affected by a variety of crises including loss, violence, abuse, crime and traumatic events.
- Demonstrates ability to manage and support a 24/7 crisis phone line and service required. Possess skills and experience in crisis assessment, intervention strategies, and crisis support.
- Demonstrates cultural competence for diverse populations including Indigenous Communities.
- Possesses excellent interpersonal, communication, and problem-solving skills.
- Has the ability to manage conflict and crisis situations.
- Has the ability to communicate professionally with community agencies.
- Must be available to work flexible hours - week days and weekends.

This is a Classification III position within the LiUNA Local 3000 of The Women's Centre Grey Bruce Collective Agreement.

AHT Youth Crisis Worker Job Description